

# Statewide Rollout Meeting Minutes

December 14, 2001

8:30 - 10:00am - Albemarle CR 1112

## IPRS Statewide Rollout Meeting Attendees:

Gary Imes, Chief, IT Section  
Susan Brown Ward, IT Section  
Bleecker Cooke, Maximus  
Art Eccleston, Director's Office  
Betty Cogswell, IT Section  
Anita Curtis, IT Section  
Mark Robeson, Lee-Harnett  
Jim Ryals, DIRM

Deborah Merrill, IT Section  
Mary Tripp, Program Accountability  
Shawn Holland, DIRM  
Rick Olson, DIRM  
Sharon Smith, Purchase and Contracts Section  
Rick DeBell, DMH Budget Office  
Cathy Bennett, EDS  
Sharlene Brown, EDS

### 1. Contracts

- ⇒ **Fiscal Agency Contract** - Contract being finalized for signoff
- ⇒ **MOA** - MOAs have been signed off and are being returned
- ⇒ **MMIS+ Re-bid RFP** - Susan and Bleecker updated the group.

### 2. Communications

- ⇒ **IPRS Web site**
- ⇒ Rebecca Carina of the Communications and Training Section will represent Joan Kaye at all future rollout meetings.
- ⇒ **Posting of Minutes -**  
Betty will work with Anita to update the minutes of 10/19, 11/02 and 11/30 and request them to be posted to the web.
- ⇒ **DIRM Shared Drive 32 Access**  
Betty, Deborah and Gary need write access to the DIRM 32 drive. Rick will email a request to Network Support.

### 3. Implementation Planning

- ⇒ A memo from the Division requesting Area Programs to select their first and second choice for IPRS Implementation Phase is scheduled to be e-mailed to the IPRS Coordinators and the Area Directors within the next few days. After all responses are received, a spreadsheet detailing each AP's choices will be e-mailed to the Coordinators for their review. The Division will then propose to the IPRS Implementation Steering Committee at its February 20<sup>th</sup> meeting which AP's should be in which phase.
- ⇒ The population groups, benefit plans and payment hierarchies have been documented and will be posted to the web after the first of the year. E-mail will be sent to the IPRS Coordinators notifying them.
- ⇒ Redraft the current MOA used by the pilots (include hold harmless). After the Division approves the format of the MOA for IPRS Implementation, it will be forwarded to the Implementation Steering committee for approval.

### 4. IPRS Operations Support

- ⇒ Gary emphasized the need to refine and complete the written procedures to maintain the rate tables by the division. Procedures are also required for adding or changing Procedure Codes and Budgets
- ⇒ Deborah's area will be the central point of distribution of paper reports.

### 5. Training

- ⇒ **Division staff on IPRS DMH Financial Reports and Inquiries -**  
The December 13 & 18 training for the Controller's Office, DMH Budget Office, Disability Sections, ACRQI and Program Accountability was cancelled due to EDS's unexpected loss of their Internet service provider. The training will be rescheduled in January 2002. Betty will contact Jan at EDS for training dates.
- ⇒ **Area Programs on EDI transactions and writing of program specs** (late February).
  - The PMO informed Betty there would not be a replacement for Cynthia to support AP training. Sheri Botts will be available via phone for HIPAA questions. Betty, Sharlene and Cheryl will determine the availability of other resources with HIPAA expertise to support training.
  - There will be a consolidated meeting of the Area Directors Forum, the MIS Forum and the Finance Officers Forum in February to discuss lessons learned.-

## 6. Other

- ⇒ **Add "Issues for the IPRS Steering Committee" to this agenda as a separate item.**
- ⇒ **State Plan** (Art Eccleston comments)
  - An implementation overview was presented at the Dec. 13 executive staff meeting – 500 copies sent to county managers, etc.
  - LOC meets 1/10/02 to discuss the state plan and the MH Commission's role. The Secretary will discuss financing.
  - Consultants, who were paid by the NC Council to do a presentation on the State Plan at the NC Council Conference in December, were supportive of the new State Plan.
  - Participated in a conference call with the new director (from Michigan). He is very knowledgeable about the activities that need to occur in order to implement the new State Plan.
  - The Executive Staff was tasked to develop the core administrative functions of the state plan by 1/9/02.
  - FAQs will be put on the web Dec. 19 (about 180 questions).
  - The only IPRS capable pilot for state plan is Duplin-Sampson-Lenoir.
  - Gary asked Mark to again send a message via the MIS Forum to request members to download the newest version of the state plan and start reviewing it.
- ⇒ **Statewide Utilization Management** (Mary Tripp comments)
  - Beginning 1/1/02, ValueOptions will do utilization management on the following Medicaid-funded services: individual and group outpatient therapy; residential treatment services for children Levels 2, 3, and 4; and inpatient treatment.
  - The area programs will continue to do utilization management of all non-Medicaid-funded services per the Child and Adult Levels of Care criteria as well as the following Medicaid-covered services which are not a part of the UM contract with ValueOptions: Community Based Services (CBS), Facility-Based Crisis Services, Partial Hospitalization/Day Treatment, Psychosocial Rehabilitation, and Assertive Community Treatment Team (ACTT).
- ⇒ **HIPAA Compliance** (Susan Ward comments)
  - The Federal Government will provide \$44 million to help Substance Abuse and Mental Health with HIPAA compliance.
  - Angeline Sligh and Deborah Merrill will track the availability of grant money.
  - Various committees are being established. Travel expenses will be paid for those willing to work on the committees.

## 7. Other Meetings -

- ⇒ **IPRS Development Steering Committee** (Final meeting January 4)  
The committee will meet with the expectation of formally accepting IPRS for production.
- ⇒ **IPRS Implementation Steering Committee** (Third Wednesday - 1:00pm)  
Meets January 16, 2002. **Hold harmless subcommittee** - meets as required.
- ⇒ **MMIS - IPRS Governance** (Second Monday - 3:30pm)  
Meets January 14. Discuss draft of **Cost Allocation** statements added to the charter.
- ⇒ **Division IPRS Workgroup** (Alternating Tuesdays - 3:00pm)  
Disability Sections' reviewing population groups against the State plan

### Next Meeting

**January 11, 2002, 8:30am, Albemarle CR 1112**